Recruitment for the academic year 2012/2013

How to apply online for 4 year MD program (college graduates having BSc degree)

Step–by-Step Guide for Applicants
General Information

The 4-year program is offered for college graduates having BSc degrees who have completed their pre-medical education and have 1200 hours of pre-med courses, e.g. general chemistry (including labs), organic chemistry (including labs), biology, physics, maths (calculus), biochemistry, genetics, anatomy etc.

The curriculum of the 4-year program is comprised of 2 preclinical and 2 clinical years.

PLEASE BE INFORMED THAT THERE IS NO ENTRANCE EXAMINATION

You will find below a diagram that outlines the necessary steps in the online recruitment system. These steps must be completed in order to ensure a successful application for all candidates. A step-by-step explanation for each step is detailed further in this document.

Register as a New Applicant
↓
Choose program (4-year program)
↓
Complete Your Personal Data and type of diploma
↓
Create a password
↓
Grant permission for use and processing of the personal data in the recruitment process
↓
Choose source of information about study at MUW
↓
First step of registration is completed

Go to “login page” using passport number and password
↓
Pay application fee 200 EUR
↓
Complete your personal information
Complete information about your diploma

Add to you recruitment account scanned diploma, passport, payment confirmation, pre-medical college certificate and official transcript of results

Filled and paid application is marked with a green mark and treated as submitted

STEP BY STEP PROCEDURES - explanation

Registration will be open since 2\textsuperscript{nd} of April 2012 till 15\textsuperscript{th} June 2012.

- Register as a New Applicant

- Click on the link - \textbf{I am a new candidate, I want to register.}

- Click - \textbf{I agree} – I wish to enroll as a student of the 2\textsuperscript{nd} Faculty of Medicine at the Medical University of Warsaw, into English Division speaking program. I agree to abide by the curriculum regulations and to make the necessary regular payments of the university fees.

- Choose \textbf{4-year MD program}

- Complete your personal data – name, surname, citizenship, birth date, passport number, baccalaureate type – choose Other (it means that you have only High School Diploma), e-mail and phone.

- Create a password – it must have at least 8 characters, must include numbers, capital and small letters, it must begin with a letter not a number.
• **Grant permission** – I permit for use and processing of the personal data in the recruitment process.

• Choose source of information about study at Medical University of Warsaw (agent, web page or other).

• **First step of registration is completed** – Registration in the recruitment system has been completed successfully. Please log in using your document ID number (passport) and password to review your data and entry other required information.

• Click - **Go to “login page”** using passport number and password

• Pay application fee 200 EUR (non refundable) on the account number:

  Bank Pekao S.A.
  ul. Grzybowska 53/57
  00-950 Warszawa
  No: PL 02 1240 6247 1111 0000 4974 9124
  SWIFT: PKO PPL PW

  In the title of payment please write your **name and surname, English Division and application fee 200 EUR.** – this information is very important.

  • Complete your personal information – father’s and mother’s name, nationality, birth place, place of residence and correspondence address.

  • Complete your Baccalaureate information (diploma) – issued in the year, issued by, school’s name, school’s city, school’s country.

  • Scan to your recruitment account your **College Diploma, passport, payment confirmation, pre-medical college certificate and official transcript of results.** Application without the above mentioned documents enclosed will not be complete or valid.

  • **Filled and paid application is marked with a green mark and treated as submitted.**